



Mount Printed Picture for Competition.

Mounted Pictures for competition have to be on a Mountboard – 500mm X 400mm.

Ideally, they will be behind a 45-degree Bevel.

Colour of Mountboard will be appropriate for the Print.

They will be supported on the rear with a Backing Board.

Tools and Supplies have to be available to achieve that, as described in this document, at:

<https://sandhurstcamera.club/>

Tools:

All these tools are available from various places, but I normally use Amazon:

- Mountboard Cutter:
 - I use a Logan System, though others are available – see “Cutting the Mountboard”, below:
LOGAN 424 Team System (Cutter and rail) - 24 Inch
- A cutting Mat - I use:
 - **Silverline 708532 Cutting Mat (A2)**

Supplies / Consumables:

- Mountboard – 500 X 400:
 - Available, often, from Craft Stores, but I usually use Paper Spectrum:
 - <https://www.paperspectrum.co.uk>
- Backing Board
 - From the same supplier
- Self Adhesive Kraft paper tape for mounting 38mm x 50mtr from Paper Spectrum – better than decorator’s masking tape, which doesn’t stick as well.
- Double sided tape, which you may find useful for positioning pictures on the Mountboard.

Print

- Typically, print A4 as maximum size, but there are lots of other suitable sizes, such as 8”x10”, 12”x10” & lots of sizes in square & “letterbox” formats that work well in a 500x400 mount. It depends on the picture.
 - Prints can either be done on a home printer or through an external supplier.
 - Print leaving a white border all the way round which is hidden and helps positioning.

Example:





Mounting the picture:

Measuring up:

1. Carefully measure the Printed part of the picture. If there is a border, this will not be the paper size, just the printed part.
2. Decide how the picture will be mounted (Landscape or Portrait).
3. Put a Mountboard Face-Down on the Cutting Mat. All marking up and cutting is done from the back.
4. These measurements assume that the print will be mounted centrally horizontally with a narrower margin at the top than the bottom.
5. Measure 5cm down from the top at each side and draw a pencil line across. This will be the top border. (Use artistic licence, if you wish, to mount it elsewhere on the board!).
6. Measure the centre of that line
7. Calculate half the width of the picture and measure out from the centre. I usually reduce it by 2mm to allow for positioning. Make a note of that measurement.
8. Measure down the height of the picture, again less 2mm and draw a line across.
9. Measure the centre and again measure out from that point to the width of the picture less 2mm.
10. Join the points, making a box just smaller than the print size.
11. **Double check measurements before cutting.** Also step back and make sure it looks right. Check it against the picture. (I have failed at this point and wasted a Mountboard)!

Cutting the Mountboard:

1. There are various Mountboard Cutting Systems. I use Logan and it is available to borrow for a couple of days by Sandhurst Camera Club members. So the following details how to use that. Other systems will have their own – if similar – methods. (e.g. Longridge at <https://www.longridge.co.uk>)
2. If using the Logan System, there is an excellent “How to” video on YouTube. I recommend having a look. Google “Using the Logan System 424” or go here: <https://www.youtube.com/watch?v=fAwzffTesfE>
3. Note that the cutter has to be on the inside of the box you drew earlier, or the Bevel goes the wrong way.
4. Carefully position the square side of the Logan ruler down one side of the box on the inside.
5. Put the cutter onto the ruler and make sure it runs along in the groove.
6. Position it so that the indicator line is a fraction to the outside of the box corner.



7. Engage the cutting blade and push firmly down on the lever and run the cutter to just a fraction past the next corner.
8. Repeat for all 4 sides.
9. The centre cut-out should be free to remove.



Mounting the Picture:

1. Hold the picture onto the back of the Mountboard and make sure it fits, with no white border showing from the picture.
2. Carefully hold the picture in place and tape it. I tend to use 1-inch square bits of tape on the top edge only and then pick it up and check again from the “right side”.
3. Add a line of tape across the whole of the top edge or use double sided tape. (Do not tape all the way round as it can create creases in the picture.
4. Check again that the picture is correctly placed.
5. Measure and cut a backing board in half.
6. Tape it over the back of the picture to add strength and stop light shining through once it is on a stand.
7. Add a label and the job is complete!

There are label templates on the website, but this would be a recommended style:



Sandhurst Camera Club

Title:

Name:

Judge:

Date: